

200 W. 14th Avenue, 2nd Floor Conference Room

Tuesday April 19, 2011

12:15pm – 2:15pm

Minutes

(OLLT)On- Line Leadership Training Workgroup Meeting #1 Purpose

Create Online Leadership Training for Planning Council

Current Goals

Current Goals	Was Goal Addressed (Circle One)
1. Create Online Training Leadership Training	Yes

Who Attended

Jessica Forsyth, Scott Jackson, Richard Weinert, Robert Riester, Maria Lopez, Stevan Gastelum, Matt Bennett

Action Steps Addressed at Meeting

<i>Action Steps from Work Plan Addressed</i>	<i>Update</i>
1) Review updated draft with OLT Workgroup	Completed about 40% of Training

Brief Summary of Last Meeting - On-Line Leadership Workgroup Meeting #1

Reviewed OLT draft with Workgroup

Next Meeting

When: May 2, 2011 9:00am – 12noon

Where: 200 W 14th Street Suite 210 2nd Floor Conference Room C.2.3

Action Steps to be Addressed for Next Meeting

<i>Topic</i>	<i>Responsible Party</i>
1) Review updated draft with OLT Workgroup	Matt Bennett

Leadership

	<i>Name</i>	<i>Phone or Email</i>
Co-chair:		
Co-chair:		
Person submitting the report:	Matt Bennett	720.635.5504