

Directives Process

- Budget justification:
 - Data validates Need
 - Number of clients served
 - Monetary amount if applicable
 - Monetary review at leadership in conjunction with Denver Office Of HIV Resources (DOHR)
- Outline and define outcomes of directive
- Consider each new directive based on mid-year and year-end updates prior to renewal, modification or cancelation:
 - Focus on expenditures & effectiveness
- DOHR to provide bi-annual (mid-year and year end) updates on Directives based on clients served and outcomes in written format to the Planning Council
- If directive cannot be met for any reason Leadership will convene to make recommendations
- Planning Council review Identified emerging issues
- Prioritize emerging issues identified for coming Fiscal Year (FY)
- Identify subcommittee to take on emerging issue
- Identify no more than three new Directives for FY
- After Directives are voted on and passed at Priorities, a one-page report will be written to capture intent of Directive
- At the Next Planning Council meeting they will review report.
- Once report is approved by Planning Council will be sent to the Denver Office of HIV Resources (DOHR)

- Small work group from identified sub-committee will work on Standards of Care to present to Metro Denver AIDS Services Coalition (MDASC)
- MDASC will review against current standards
- Final Approval for Directive Standards of Care will go to Planning Council for approval
- Once Directive Standards of Care are approved by Planning Council, will be presented to Denver Office of HIV Resources to accompany contracts
- DOHR must implement Directive within a timely manner. Directive must be implemented to ensure impact within Fiscal Year.