

SEPTEMBER '10

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- Create Annual Operations Plan
 - Outlines goals and key objects that direct Planning Council operations
 - Created by the Leadership Committee
 - Directed by Comprehensive Plan
 - Incorporates changes in the environment
 - Driven by data
 - Creates Workgroups to accomplish key objects and Planning Council Processes (Priorities, Needs Assessment, Comprehensive Plan)
- Comprehensive Plan Workgroup: Implements Comprehensive Planning Process (Started in April per three year cycle)

OCTOBER '10

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- Start Needs Assessment Workgroup
 - Create RFP for contractor
 - Analyze existing data to determine focus and scope of Needs Assessment
- Start Subject Specific Workgroups to address key areas per data and coming out of the priorities process
- Finalize Needs Assessment Plan and begin implementation
- Assist DOHR with Grant Writing
- Comprehensive Plan Workgroup: Implements Comprehensive Planning Process
- DOHR to present Aggregate Mid-Year Report data regarding possible reallocation needs.

NOVEMBER '10

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- Needs Assessment Workgroup: Continue Implementation of Needs Assessment
- Continue Subject Specific Workgroups
- Comprehensive Plan Workgroup: Finalize Comprehensive Plan through Leadership Committee

DECEMBER '10

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- Needs Assessment Workgroup: Continue Implementation of Needs Assessment
- Continue Subject Specific Workgroups
- Formal Review of Annual Operating Plan
 - Determine success of implementation
 - Determine if changes need to be made and if any additional Subject Specific Workgroups are needed
- Comprehensive Plan Workgroup:
 - Approval by Planning Council
 - End Comprehensive Plan Workgroup

JANUARY '11

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- Needs Assessment Workgroup: Continue Implementation of Needs Assessment
- Continue Subject Specific Workgroups and launch new ones according to the Formal Review of Annual Operating Plan

FEBRUARY '11

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- Needs Assessment Workgroup: Continue Implementation of Needs Assessment
- Continue Subject Specific Workgroups

MARCH '11

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- Needs Assessment Workgroup: Continue Implementation of Needs Assessment
- Continue Subject Specific Workgroups
- Review of the Standards of Care and creation of Workgroups if Standards need to be updated. Invite DOHR feedback based on prior Site Visit process.

APRIL '11

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- Needs Assessment Workgroup: Continue Implementation of Needs Assessment
- Continue Subject Specific Workgroups
- Create Workgroup to organize and manage Priorities (including MAI, or create a separate Workgroup)
- Create Comprehensive Plan Workgroup (every three years)

MAY '11

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- Start DHRPC Yearly Report in collaboration with DOHR for Part A report to HRSA (due mid June)
- Needs Assessment Workgroup: Continue Implementation of Needs Assessment
- Continue Subject Specific Workgroups
- Finalize revisions for the Standards of Care
- Priorities Workgroup:
 - Create RFP for facilitation
 - Finalize time and dates of Priorities and other preparations and related meetings
- Comprehensive Plan Workgroup
 - Create RFP for contractor
 - Develop Comprehensive Plan timelines and due dates

JUNE '11

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- DHRPC Yearly Report in collaboration with DOHR for Part A report to HRSA (due mid June)
- Needs Assessment Workgroup: Complete Needs Assessment
- Continue Subject Specific Workgroups
- Priorities Workgroup:
 - Distribute information on Priorities to community and providers
 - Choose a contractor
- Comprehensive Plan Workgroup
 - Choose contractor
 - Contractor creates process to create Comprehensive Plan

JULY '11

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- Priorities Workgroup: Ensures everything is ready to go for Priorities event
- Start to wrap up Subject Specific Workgroups (these may continue if they have not finished goals)
- Needs Assessment Workgroup
 - Disseminate Needs Assessment Results
 - End Workgroup
- Comprehensive Plan Workgroup: Implements Comprehensive Planning Process

August '11

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- Conduct Priorities event and end Priorities Workgroup
- Comprehensive Plan Workgroup: Implements Comprehensive Planning Process