

# GRANTEE REPORT

Denver HIV Resources Planning Council – December 2018

## News from HRSA

### **HRSA Site Visit of Part A Program**

Two staff from the HRSA HIV/AIDS Bureau (HAB) along with two HAB consultants traveled to Denver to conduct a site visit of the Part A program at the Denver Department of Public Health and Environment (DDPHE) on Tuesday, September 11, 2018 to Thursday, September 13, 2018. As part of the site visit, the team from HRSA and from DDPHE also visited two Part A subrecipients. Some findings and performance improvement options were disclosed at the exit conference, and DDPHE is currently awaiting the final site visit report from HRSA. In preparation for the site visit report findings, DHR plans to review and update our policies and procedures, and we would like to work with DHRPC to undertake a similar review and update of their policies and procedures, aligning them where appropriate.

### **HRSA Releases Funding Opportunity (HRSA-19-034)**

On October 30, 2018, HRSA released a funding opportunity entitled *Building Capacity for HIV Elimination in Ryan White HIV/AIDS Program Part A Jurisdictions* with a due date of January 25, 2019. A total of \$500,000 is available annually for five (5) cooperative agreements (approximately \$100,000 per year per cooperative agreement). Funding would begin September 1, 2019 and be limited to two (2) years. Eligible applicants are RWHAP Part A recipients that are classified as an EMA or as a TGA and continue to meet the eligibility criteria as defined in the statute are eligible to apply for these funds. Proposals may be submitted for one or more activities under the following categories: 1) Infrastructure Support, 2) Information Dissemination and Marketing, 3) Community Engagement, and 4) Enhancing Core Medical and Support Services.

### **2018 National Ryan White Conference on HIV Care & Treatment**

The 2018 National Ryan White Conference on HIV Care & Treatment will be held in Washington, DC on December 11 – 14, 2018 and the 2018 Clinical Conference at the National Ryan White Conference on HIV Care & Treatment is held right before on December 9 – 11, 2018. The 2018 National Ryan White Conference on HIV Care and Treatment is the largest national conference for comprehensive HIV care and treatment providers, Ryan White HIV/AIDS Program recipients, and stakeholders, sponsored and funded by the Health Resources and Services Administration's (HRSA) HIV/AIDS Bureau (HAB). Attendees from the Denver TGA are: Beau Mitts, Carina Stavish, Kevin Kamis, Laurel Delmonico, Lili Carrillo, Nick Roth, Terra Haseman Swazer, and Tristan Sanders.

## Ryan White Grant Administration

### **Next FY 2018 Reporting Requirement**

The FY 2018 Unobligated Balances Report is due to HRSA by December 31, 2018. DDPHE plans to submit an estimated unobligated balance of between 4% and 4.75% of the FY 2018 grant award. Grantees must submit a

report not equal to zero to be able to request carryover of any unexpended FY 2018 grant funds into the FY 2019 grant year. No more than 5% of the grant award may be left unexpended.

### **FY 2018 Part A Subrecipient Contract Executions**

Currently, 15 out of 16 (94%) FY18 Part A subrecipient contracts are executed, and we are 275 days into the grant year. The HRSA requirement is to have contracts executed within 90 days of the beginning of the grant year. Grantee staff are working diligently with other City departments, including the City Attorney's Office and the Controller's Office, to execute the remaining subrecipient contracts as soon as possible. We are also exploring alternative methods of procurement, timeline adjustments, and other measures to ensure the future Part A subrecipient contracts are not executed late.

## **Quality Management**

### **Quality Training**

DDPHE HIV Resources hosted a three-hour Quality Training for all subrecipients on Wednesday, November 14, 2018, and there was representation from all funded agencies. Training provided step by step guidance to designing, executing and monitoring a Quality Improvement Project (QIP), highlighted QIPs from two funded agencies, and offered an opportunity for peer learning.

## **News from HIV Resources**

### **Statewide Coordinated Statement of Need (SCSN)**

DDPHE and CDPHE had an initial meeting on October 30, 2018 and have begun discussions regarding the next iteration of the Statewide Coordinated Statement of Need (SCSN) and the Colorado HIV/AIDS Strategy (COHAS). The first meeting between the Colorado HIV Alliance for Prevention, Care and Treatment and the Denver HIV Resources Planning Council was held on December 14, 2018. Next steps include establishing a steering committee, and determining a project work plan, and selecting a consultant or contractor.

### **Planning Council Administrator Recruitment**

Interviews for the Planning Council Administrator position are wrapping up, and DDPHE expects to announce the selection for this position in the next few weeks.

### **Quality Management Specialist Position Posted**

The DDPHE Office of HIV Resources is recruiting for a Quality Management Specialist position and interviewing candidates has begun.