

Single Payer Training

April 30, 2013

9:30 – 11:30am

*Get Informed, Get Involved
and Make a Difference!*

2013 Standards of Care Overview: What has changed?

On April 4, 2013 the Planning Council voted to approve the follow Housing and Emergency Financial Assistance Standards of Care changes **effective immediately:**

0-125% of Federal Poverty Level (FPL) are eligible for financial and housing assistance not exceed \$800 for the current fiscal year. Of this amount up to \$400 maximum may be used for hotel stays.

126-185% of FPL are eligible for financial and housing assistance not to exceed \$400 dollars for current fiscal year. Of this amount up to \$400 maximum may be used for hotel stays.

Important Note: The \$400 maximum for hotel stays under both FPL Tiers is **NOT** additional funds; it is simply the maximum amount available for that benefit.




Emergency Financial Assistance

[Pages 45-47 of the FY 2013 Standards of Care.](#)

Housing Services

[Pages 55-57 of the FY 2013 Standards of Care.](#)





2013 HOPWA Scope of Work: General Guidelines

HOPWA Financial Assistance Eligibility

- Funds will be used to assist eligible individuals and/or households within the Denver Eligible Metropolitan Statistical Area (EMSA), which includes and is exclusive to, Adams, Arapahoe, Broomfield, Clear Creek, Denver, Douglas, Elbert, Gilpin, Jefferson, and Park counties.



HOPWA Financial Assistance Eligibility cont...

- Clients must be actively case managed and have a housing plan developed with their Case Manager/Case Management agency
- In households with multiple clients, only one client will be designated as the “HOPWA Recipient”.



HOPWA Financial Assistance Eligibility cont...

- Case Management agencies will confirm that assistance checks are only issued to the owner of record (or applicable Property Management Company), per an Assessor's report obtained from the applicable County Assessor's office.



HOPWA Financial Assistance Eligibility cont...

Total household income must be at or below 80% of Area Median Income:

80% Area Median Income and Household Size				
1 person	2 persons	3 persons	4 persons	5 persons
\$43,600	\$49,800	\$56,050	\$62,250	\$67,250



EVICTION/FORECLOSURE

ASSISTANCE/STRMU: Not to exceed \$800 annually, constituting no more than 21 weeks of assistance.

- a. The participant must provide evidence of tenancy. The participant must be a tenant on a valid lease for a property or be an owner of a mortgaged home in which they reside.



EVICTION/FORECLOSURE ASSISTANCE/STRMU, cont...

b. The STRMU Program will provide equal access of funds to rental and mortgage assistance to all participants regardless of where the participant receives primary case management or other support services.



EVICTION/FORECLOSURE ASSISTANCE/STRMU, cont...

c. The participant must demonstrate need in the form an eviction or foreclosure notice.

- Participants in subsidized housing are not eligible.
- Assistance cannot be used for “sublet” situations.



DEPOSIT/PERMANENT HOUSING PLACEMENT: 1 time/year. Up to 2x FMR.

- a. No more than one rental deposit payment not to exceed 2 month's rent per year per participant household with rents based on published Fair Market Rent (FMR) limits:

Bdrm size	0	1	2	3	4
Fair Market Rent	\$588	\$726	\$940	\$1,379	\$1,599



DEPOSIT/PERMANENT HOUSING PLACEMENT, cont...

- b. Valid Colorado lease or letter of intent to rent.
- c. Permanent Housing Placement may not be used within 30 days of Short Term Rent Mortgage Utility Assistance (STRMU), which is used for eviction prevention



Basic Overview of the Single Payer Financial Assistance Request Process

Financial Assistance Forms

- [2013 HOPWA Financial Assistance Request Form \(FARF\)](#)
- [2013 Ryan White Financial Assistance Request Form \(FARF\)](#)
- [Homeless Verification Form](#)
- [Recently Released Incarcerated \(RRI\) Tool](#)

RW and HOPWA Single Payer Payment Process

a. Receive, review, and approve signed requests that contain all the information needed to determine eligibility and determine that the amount requested is allowed under established guidelines as noted in the participant eligibility above. Other Case Management agencies are responsible for accurately determining eligibility of their clients prior to submitting financial assistance request to Single Payer.



RW and HOPWA Single Payer Payment Process, cont...

b. Once approved, checks will be issued to the vendor and sent out (mailed/delivered/available for pick up) within three (3) business days after receiving the request. No checks are to be made out to the participant. Checks will be made out to individuals (vs. companies/utilities) only after the referring agency has verified that the individual is the owner of the property where the participant lives.



RW and HOPWA Single Payer Payment Process, cont...

c. Maintain financial emergency assistance records and notify the case managers if the request does not fit the established guidelines. The Single Payer will contact the referring case manager who will be responsible to inform the participants.



Financial Assistance Concerns/Considerations

General Concerns/Considerations for RW/HOPWA Financial Assistance:

- Define “Emergency”: Client budget shows shortfall in terms of being able to meet monthly financial responsibilities
- Working with clients to develop plan to acquire or better manage income in the future: Strategies to move away from financial assistance dependence
- Case Managers should submit requests in a timely fashion. Please do not “save up” financial requests and submit all at once as this slows the review/approval process and causes delays in payment issuance.



Questions?