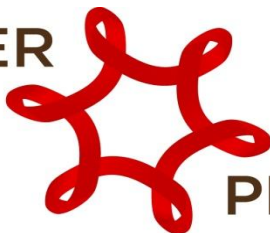


DENVER HIV RESOURCES PLANNING COUNCIL

www.dhrpc.org



EFA/Housing Workgroup

(Working Committee of the Metro Denver Aids Services Coalition)

Colorado AIDS Project, 2490 West 26th Avenue, Suite 300 Denver, CO 80211

Tuesday, July 16, 2013

8:30-9:30am

Minutes

EFA/Housing Workgroup Purpose:

A Motion made by DHRPC Members at FY 2013 Priority Setting and Resource Allocation to Review Eligibility Criteria for Housing and EFA so that money is not being under spent or overspent respectively. The DHRPC would like to ensure eligibility is not too stringent so that folks who need the resource are able to access it.

Goals to Address

- Review Single Payer Training questions/answers from April 30
- Discuss suggestions and next steps for Emergency Housing and free phone options
- Review current spending and total award

Action Steps

Action Steps Addressed at Meeting:	Was Goal Addressed
<ul style="list-style-type: none"> • Review Single Payer Training questions/answers from April 30 <ul style="list-style-type: none"> ○ Workgroup reviewed task list from training: <ul style="list-style-type: none"> ▪ List of hotels difficult to complete; ever-changing and based on relationships. ▪ Screening Tools have been updated; need to meet with Tracie S. to review Standards of Care and hyperlink in document. ▪ Task: Tracie S. to send most updated forms (HOPWA; Financial Assistance; Zero Income Form) to Planning Council Staff. ▪ Maria L. follow up with to Anthony S. – clarify late medical fees are they covered by RW. ▪ Maria L. - Also send e-mail to Jalene S. about free phones. ○ Workgroup discussed Single Payer Training Schedule: <ul style="list-style-type: none"> ▪ New Employee training in the fall; Tentative date: Wednesday, October 30 at 9:30am at DCAP ○ Conduct SOC Changes training in March 2014. Date TBD. 	<p>Yes/No</p>
<ul style="list-style-type: none"> • Discuss suggestions and next steps for Emergency Housing: <ul style="list-style-type: none"> ○ Housing: Over half of the funds available were spent in the first 4 months, this is typical spending based on previous years. However, this workgroup needs to monitor closely so that overspending does not occur. <ul style="list-style-type: none"> ▪ Initial Housing Award \$263,500 (Beginning Balance) ▪ \$141,468 spent so far ▪ Average request for Housing: \$337 ○ Emergency Financial Assistance: <ul style="list-style-type: none"> ▪ Initial EFA Award \$142,500 (Beginning Balance) ▪ \$47,336 spent so far ▪ Average request for EFA: \$47.50 	<p>Yes/No</p>

<ul style="list-style-type: none"> ○ Workgroup will review utilization and spend down report every three months. ○ Members requested: <ul style="list-style-type: none"> ▪ Spend-down amounts be graphed out by month from past years. ▪ Of that amount, how many people maxed out their housing? Percentages of maxed out amounts will help to understand what the spend down rate will be. ▪ Break down how much money goes to EFA. ▪ How much money is left for co-pays? Breakdown from EFA how much goes to medical co-pays. ○ Workgroup agreed to push for co-pays assistance to come from Outpatient Ambulatory funds rather than EFA. Directive: Co-pays be taken out of the Single Payer Process and live with clinics and pharmacies but funding be taken out of primary care. ○ Task: Robert G. and Carol L. develop Directive to submit to Planning Council; connect with Bob B. for Part B background/experience and questions answered. ○ Task: Robert G. get breakdown for co-pays; come up with figure. ○ Task: Maria L. - create template for EFA/Housing Monthly Utilization Reports. ○ Workgroup will reassess funds mid-year to look at what additional information will be needed to balance funds. ○ Workgroup discussed conducting trainings as breakout sessions with Parts A and B at Benefits BootCamp Sept. 5 and 6 in place of October training. 	
<p>TASKS</p> <ul style="list-style-type: none"> ▪ Task: Tracie S. to send most updated forms (HOPWA; Financial Assistance; Zero Income Form) to Planning Council Staff. ▪ Maria L. follow up with to Anthony S. – clarify late medical fees are they covered by RW. ▪ Maria L. - Also send e-mail to Jalene S. about free phones. ▪ Task: Robert G. to utilize template for EFA/Housing Monthly Utilization Reports (Important Note – transfer July data into report template). ▪ Task: Robert G. and Carol L. develop Directive to submit to Planning Council; connect with Bob B. for Part B background/experience and questions answered. <p>Task: Maria L. create template for EFA/Housing Monthly Utilization Reports.</p>	<p>Yes/No</p>

Who Attended:

Members Present: Allison Santo, Robert G., Khalil H., Carol L., Tracie S., Jamie V., Shannon S.
Members Absent: Debi B., Jalene S.
Staff Present: Maria L., Carrie W.

Next Meeting:

When: Tuesday, Aug. 20, 2013, 8:30-9:30am
Where: ARTS Parkside- 1648 Gaylord

Leadership

	Name	Phone or Email
Host	Robert George	robertg@coloradoaidsproject.org

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Program Manager	Maria Lopez	marial@dhrpc.org
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Meetings are subject to change

If you plan to attend a meeting, please contact us to confirm the date and time.

Maria Lopez, Phone: 720-865-5503, [Email: council@dhrpc.org](mailto:council@dhrpc.org)