

DENVER HIV RESOURCES

PLANNING COUNCIL

www.dhrpc.org

Planning Council Task Calendar

2013

JANUARY '13						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Annual Retreat
- Part B Jurisdictional Plan Conference Call
- Discuss & Approve development of ACA Outline for Part A and B
- Begin Oral Health Needs Assessment – May Deadline
- Begin Care Cascade Framework – February 2013
- Continue Subject Specific Workgroups and launch new ones according to the Formal Review of Comprehensive Plan
- HRSA Site Visit

FEBRUARY '13						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

- Part B Jurisdictional Plan (EIIHA)
- HIV In Home Test Brown Bag Lunch Meeting #1 – February 15th, 12:30-2:30pm location TBD
- Develop ACA Outline for Part A and B
- Develop Framework for Annual Data Plan - Ongoing
- Continue Oral Health Needs Assessment
- Complete Care Cascade Framework
- Continue Subject Specific Workgroups
- Create Annual Operations Plan
 - Outlines goals and key objects that direct Planning Council operations
 - Created by the Leadership Committee with input from Annual Retreat
 - Directed by Comprehensive Plan
 - Incorporates changes in the environment
 - Driven by data
 - Creates Workgroups to accomplish key objects and Planning Council Processes (Priorities, Needs Assessment, Comprehensive Plan)
- Convene Workgroup to organize and manage Priorities (Determine Date and focus on MAI relationship building)

DENVER HIV RESOURCES

PLANNING COUNCIL

www.dhrpc.org

Planning Council Task Calendar

2013

<table border="1"> <thead> <tr> <th colspan="7">MARCH '13</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> <tr> <td>31</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	MARCH '13							S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							<ul style="list-style-type: none"> • Submit Data Requests related to Annual Data Plan • Continue Oral Health Needs Assessment • Assess Care Cascade Framework • Continue Subject Specific Workgroups • Priorities Workgroup to utilize Content Expertise to assess, recommend and develop linkage between data findings and planning decisions (March-June). • Began Health Disparities Data Review – Complete June • Review of the Standards of Care and creation of Workgroups if Standards need to be updated. Invite DOHR feedback based on prior Site Visit process. • Medicaid Bootcamp - Training
MARCH '13																																																									
S	M	T	W	Th	F	S																																																			
					1	2																																																			
3	4	5	6	7	8	9																																																			
10	11	12	13	14	15	16																																																			
17	18	19	20	21	22	23																																																			
24	25	26	27	28	29	30																																																			
31																																																									
<table border="1"> <thead> <tr> <th colspan="7">APRIL '13</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> </tr> <tr> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> </tr> <tr> <td>28</td> <td>29</td> <td>30</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	APRIL '13							S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					<ul style="list-style-type: none"> • EAC, Leadership and DHRPC to formally review FY 2012 comprehensive plan process overview • EAC and Leadership to assess Data Annual Data Plan requests • Continue Oral Health Needs Assessment • Continue Health Disparities Data Assessment • Continue Subject Specific Workgroups 							
APRIL '13																																																									
S	M	T	W	Th	F	S																																																			
	1	2	3	4	5	6																																																			
7	8	9	10	11	12	13																																																			
14	15	16	17	18	19	20																																																			
21	22	23	24	25	26	27																																																			
28	29	30																																																							
<table border="1"> <thead> <tr> <th colspan="7">MAY '13</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> </tr> <tr> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> </tr> <tr> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> </tr> <tr> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> </tr> </tbody> </table>	MAY '13							S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<ul style="list-style-type: none"> • Start DHRPC Yearly Report in collaboration with DOHR for Part A report to HRSA (due mid June) utilizing process review • Complete Oral Health Needs Assessment and Report Findings • Complete and present Health Disparities Data Assessment • Continue Subject Specific Workgroups • Finalize revisions for the Standards of Care • Priorities Workgroup <ul style="list-style-type: none"> ○ Finalize Priorities and other preparations and related meetings in June • Complete Priorities Setting and Resource Allocation Data Booklets • Comprehensive Plan and Data Plan Update • Begin Priorities Setting and Resource Allocation data related trainings 							
MAY '13																																																									
S	M	T	W	Th	F	S																																																			
			1	2	3	4																																																			
5	6	7	8	9	10	11																																																			
12	13	14	15	16	17	18																																																			
19	20	21	22	23	24	25																																																			
26	27	28	29	30	31																																																				

DENVER HIV RESOURCES

PLANNING COUNCIL

www.dhrpc.org

Planning Council Task Calendar

2013

<p>JUNE '13</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> <tr> <td>30</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							<ul style="list-style-type: none"> • Complete DHRPC Yearly Report in collaboration with DOHR for Part A report to HRSA (due mid June) • Continue Subject Specific Workgroups • Priorities Workgroup: <ul style="list-style-type: none"> ○ Distribute information on Priorities to community and providers ○ Priority Setting Process Friday June 14th All day ○ Resource Allocation Process Friday June 21st All day ○ Continue to Disseminate Needs Assessment Results
S	M	T	W	Th	F	S																																												
						1																																												
2	3	4	5	6	7	8																																												
9	10	11	12	13	14	15																																												
16	17	18	19	20	21	22																																												
23	24	25	26	27	28	29																																												
30																																																		
<p>JULY '13</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> </tr> <tr> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> </tr> <tr> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<ul style="list-style-type: none"> • Start to wrap up Subject Specific Workgroups (these may continue if they have not finished goals) 							
S	M	T	W	Th	F	S																																												
	1	2	3	4	5	6																																												
7	8	9	10	11	12	13																																												
14	15	16	17	18	19	20																																												
21	22	23	24	25	26	27																																												
28	29	30	31																																															
<p>AUGUST '13</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td></td> </tr> </tbody> </table>	S	M	T	W	Th	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		<ul style="list-style-type: none"> • Review/Revision of the Assessment of the Administrative Mechanism • Submit Data Requests related to Annual Data Plan 							
S	M	T	W	Th	F	S																																												
				1	2	3																																												
4	5	6	7	8	9	10																																												
11	12	13	14	15	16	17																																												
18	19	20	21	22	23	24																																												
25	26	27	28	29	30																																													
<p>SEPTEMBER '13</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> </tr> <tr> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> </tr> <tr> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> </tr> <tr> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> </tr> <tr> <td>29</td> <td>30</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						<ul style="list-style-type: none"> • Advertise for Annual New Member Recruitment • Participant Resource Fair – Aging Focus 							
S	M	T	W	Th	F	S																																												
1	2	3	4	5	6	7																																												
8	9	10	11	12	13	14																																												
15	16	17	18	19	20	21																																												
22	23	24	25	26	27	28																																												
29	30																																																	

DENVER HIV RESOURCES

PLANNING COUNCIL

www.dhrpc.org

Planning Council Task Calendar

2013

OCTOBER '13						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Interview applicants to the DHRPC and MDC to recommend slate to full council
- Start Needs Assessment Workgroup
 - Analyze existing data to determine focus and scope of future Needs Assessment
- Start Subject Specific Workgroups to address key areas per data and coming out of the priorities process
- Finalize Needs Assessment Plan for FY 2014 and begin implementation
- Assist DOHR with Grant Writing
- Comprehensive Plan Workgroup: Implements Comprehensive Planning Process
- DOHR to present Aggregate Mid-Year Report data regarding possible reallocation needs.

NOVEMBER '13						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- DHRPC to vote on new members to be recommended to Mayor for appointment
- Determine focus of Annual Retreat and begin Planning
- Needs Assessment Workgroup: Continue Implementation of Needs Assessment
- Continue Subject Specific Workgroups
- Comprehensive Plan Workgroup: Finalize Comprehensive Plan through Leadership Committee

DECEMBER '13						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- Needs Assessment Workgroup: Continue Implementation of Needs Assessment
- Continue Subject Specific Workgroups
- Formal Review of Annual Operating Plan
 - Determine success of implementation
 - Determine if changes need to be made and if any additional Subject Specific Workgroups are needed
- Comprehensive Plan Workgroup:
 - Approval by Planning Council
 - End Comprehensive Plan Workgroup